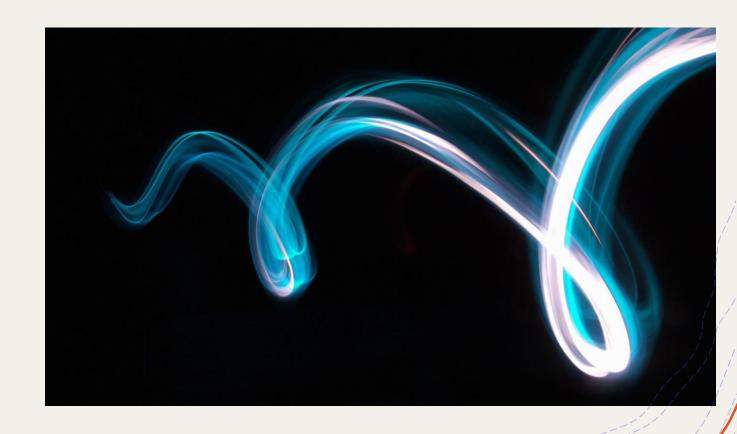
The NMSBA Policy Service

- + John F. Kennedy
- + Policy Service Director
- + JFKLAW LLC
- + <u>Jfkpolicyservice@gmail.com</u>
- + NMSBA Annual Convention
- + December 2021



NMSBA Policy Service

- 4 Features of the Policy Services Program include:
- +A national system for coding and retrieving policy, developed by the National School Boards Association.
- + On call or e-mail communications to discuss policy related issues and possible revisions. With appropriate topically-related information, Policy Services will write personalized policies for the District.
- + Secured Internet access to the District Policy Manual for the public and staff using browsers commonly available on computers.
- + The assistance provided by the Policy Services Program reduces the amount of time devoted to review and documentation of state and federal compliance issues.
- + Paperless access to school policy available at any internet connected computer.

NMSBA POLICY SERVICE

- 4 Administrators have legal citations and updated procedures at their fingertips.
- +The Superintendent will spend less time finding and interpreting legar requirements.
- + The Superintendent accesses the consultant to determine and clarify information in need of referral to legal counsel, reducing legal expenses.
- + The Manual is secure and cannot be changed without proper documentation.

NMSBA Policy Service

Costs and expenses:

- /- The monthly cost is \$385, approximately the monthly cost of a new employee's fringe benefits package. This translates into \$4,620 on an annual basis.
- The District is responsible for initial expenses and preparation, which include travel, lodging, food and the preparation of the draft copies
 - Expenses generally cost about \$1,000, depending on travel.
- Preparation is a flat \$1,000 for up to 10 draft copies and 6 final copies of the policy manual. An exception to this is if the Draft is viewed as a protected pdf and no hard copies are required for the review and adoption, the final copies are \$100 each in vinyl covers with dividers and indicies.

NMSBA and Policy Service Contacts

+John F. Kennedy, Policy Services Director (505)469-0193, (505)670-7613 or ifkpolicyservice@gmail.com

+Joe Guillen, Executive Director (505)983-5041 or iguillen@nmsba.org