New Mexico School Boards Association

Congratulations!

Newly Elected Board Members

December 5, 2019

Joe Guillen
Executive Director
Learning the basics of board service on your own can be very stressful!
“To assist local school boards to provide the best education possible to all public school students in New Mexico”
NMSBA Objectives

1. Identify the proper role of school board members and provide training
2. Encourage the most efficient & effective organization & administration of schools
3. Provide information to school boards
4. Provide public understanding of the role of school boards in improving education
5. Represent school boards in the legislative process
NMSBA Organization

- NMSBA is a 501(c)3 organization
- Incorporated in 1958 – 61 years of service
- 89 School Boards – 450 members
- Staff of three full time professionals
- Located in Santa Fe
- Budget of approximately $850,000
NMSBA Staff

- **Joe Guillen – Executive Director**
  Serves as chief executive officer, spokesperson and principal administrative representative for the Association responsible to the Board of Directors;

- **Carolyn Mole – Finance Director**
  Responsible for the Association’s financial, budgetary, audit and conference planning responsibilities.

- **Lorraine Vigil – Programs Director**
  Responsible for the Association’s conference program, leadership development, communications and administrative responsibilities.
NMSBA Governance

- Executive Board
- Board of Directors
- Regions
- Committees
NMSBA Executive Board

Pauline Jaramillo
President

Arlan Ponder
President-Elect

Olivia Calabaza
Vice-President

Marvyn Jaramillo
Secretary-Treasurer

Ramon Montaño
Immediate Past-President

Socorro
Cloudcroft
Bernalillo

Mesa Vista
Rio Rancho
The Executive Board shall have those powers and perform those duties authorized by the Board of Directors.

All actions of the Executive Board must be presented to the Board of Directors for ratification.

Meetings of the Executive Board may be called by the President or the Executive Director.
NMSBA Board of Directors

- Board of Directors Membership - 40
  - State Association Officers - 5
  - Region Officers - 24
  - Large District Representatives – 7
    (over 10,000 student enrollment)
  - Past Association Presidents - 4
  - Plus 4 Ex-Officio non-voting members
NMSBA Board of Directors

- Past Presidents: 5%
- Large District Representatives: 19%
- Region Officers: 63%
- State Officers: 13%
NMSBA Board Powers

✓ Employ and evaluate an Executive Director and set salary and responsibilities.
✓ Approve the employment and salary of other paid personnel upon the recommendation of the Executive Director
✓ Approve such committees as it deems necessary.
NMSBA Board Powers

✓ Draft and recommend resolutions, in addition to those by local districts, for adoption by the membership.
✓ Study proposed legislation and take action as appropriate.
✓ Provide programs and activities in harmony with the purpose of the Association.
NMSBA Board Powers

✓ Hold the Executive Director responsible for the financial management of the Association. Budget, Transfers, Dues, Employee Benefits, Audit, etc.

✓ Ensure that NMSBA complies with the NSBA policies regarding participation in the National Delegate Assembly.
Board Meetings

• The Board of Directors meet four times a year usually on the Thursday before each NMSBA Conference.

• Meetings may be called by the President, or upon request of at least five members of the Board of Directors, or by the Executive Director.

• A quorum for a Board of Directors meeting shall consist of twelve members.
NMSBA Region Organization

- State is divided into eight geographic regions
- Membership is placed by board of directors and can be changed by petition.
- Region officers shall consist of the President, Vice President and Secretary
Number of Districts per Region

Region I: 7
Region II: 12
Region III: 13
Region IV: 13
Region V: 13
Region VI: 12
Region VII: 12
Region VIII: 6
NMSBA Region Meetings

- Region meetings will be held in the spring and fall each year
- Executive Director, Region Presidents and Host Districts prepare a meeting schedule
- Region President determines training program for spring meetings
- NMSBA Board determines training for the fall meetings
NMSBA Services

- Communication Services
- Legislative & Advocacy Services
- Training Services
- Conference Services
- Policy Services
- Miscellaneous Services
Communication Services

- Periodic Newsletters, Bulletins & Guides
- Board Member Orientation Manual
- Board - Superintendent Directory
- Guide for School Board Candidates
- Superintendent Search & Evaluation
- Email updates and leadership information
- Maintain NMSBA website www.nmsba.org
Legislative & Advocacy Services

- Develop Legislative Program & Priorities
- Lobby State Legislature & Governor
- Team with NM Education Partners and NM Public Education Department
- Provide Legislative updates and emails
- Represent School Boards on Interim Committees & Task Forces
- Lobby at the Federal Level with NSBA
Training Services

- Conferences & Breakout Sessions
- School Law Training
- Region Training Sessions
- Individualized Board Training
- Training Materials & Resources
- Leadership Development and Recognition Program
- Track Mandated Training for all Boards
Conference Services

- Annual Convention – December 5-7
- School Board Institute – January 23-25
- Region Meetings – Spring & Fall
- NSBA Annual Conference – April 4-6
- School Law Conference – May 29-30
- Leadership Retreat – July 10-11
Policy Services

- National recognized coding system
- Comprehensive rewrite of existing policies
- Updated as federal & state laws change
- Internet access to policies by all
- Saves time for Superintendents & Boards
- Access to policy specialist
- Extremely reasonable fees
Miscellaneous Services

- Basic Legal Advice
- Bond and School Board Elections
- Board – Superintendent Relations
- Special Studies and Research
- Student Achievement Award
- NMSBA Scholarship Program
- I am New Mexico Public Schools
2019-2020
NMSBA Revenue Budget
$852,523

- Dues: $262,240 (30.8%)
- Conferences: $192,000 (22.5%)
- Services: $301,700 (35.4%)
- Cash: $89,434 (10.5%)
- Other: $6,100 (0.7%)
- Interest: $1,050 (0.1%)
- Other: $6,100 (0.7%)
2019-2020
NMSBA Expenditure Budget
$852,523

Conferences $212,500
25%

Salaries $253,995
30%

Administration $46,800
5%

Travel $8,500
1%

Office $36,500
4%

Building $11,000
1%

Benefits $65,350
8%

Policies/Other $133,000
16%

Committees $22,250
3%

Insurance $9,600
1%

NSBA Dues $18,032
2%

Capital $30,000
3%

Conferences $212,500
25%

Reserve $5,000
1%

Administration $46,800
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Travel $8,500
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NMSBA Website
www.nmsba.org

- About NMSBA
- Board Events
- Advocacy
- NMSBA Services
- Resource Center
- NMSBA Awards
- Contacts/Links
The path for becoming an effective board member lies in asking the right questions – So........
Questions
Congratulations again!
And keep in mind
NMSBA is here for you!

Joe Guillen
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