

**BOARD OF EDUCATION**

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**LORDSBURG MUNICIPAL SCHOOLS****NOTICE OF VACANCY**

March 28, 2018

**POSITION: SUPERINTENDENT OF SCHOOLS**

**START DATE:** July 1, 2018

**QUALIFICATIONS:**

- Superintendent experience preferred, but not required.
- Possess a valid New Mexico Administrator's license or be eligible for one.
- Bilingual applicants are encouraged to apply.
- Minimum of 5 years Central office or building administrative experience.
- Demonstrated ability to build and articulate a vision with staff, students, parents and community.
- Ability to demonstrate understanding of technology and application to school operations and instructions.
- Demonstrated ability to provide an environment and climate where all stakeholders share creativity, risk-taking, and experimentation.
- Demonstrated ability to work with a board to reach organizational goals.
- Proven record of school leadership and organizational skills.
- Proven record of school business budget and finance operations.
- Ability to perform essential job functions and job task requirements noted on the job description.
- Experience with collective bargaining.
- Experience and knowledge with federal programs, curriculum, bilingual education, transportation, and special education.
- Experience with extracurricular and co-curricular activities.
- Must be willing to live in the District.

**APPLICATION PROCEDURE:**

- A personal letter of application
- A completed Superintendent Application
- Written response to Application Questions
- A current resume
- Copy of licenses
- Copy of College Transcripts
- At least three current letters of reference – current means letters written within one year of application date.

Application materials are available at [www.lmsed.org](http://www.lmsed.org).

Completed applications should be sent to:

Superintendent Search Committee  
Attn: Rosa Dominguez  
Lordsburg Municipal Schools  
501 W. 4<sup>th</sup> Street  
Lordsburg, NM 88045

**No Faxes Please!**

Questions should be directed to:

Mr. Alfredo Morelos Jr., Board President  
Phone: 575-538-1128 (cell)  
Email: [a\\_morelos@hotmail.com](mailto:a_morelos@hotmail.com)

**DEADLINE:** May 4, 2018. All application materials should be submitted as soon as possible.

**SALARY:** Negotiable depending upon experience

***Lordsburg Municipal Schools is an Equal Opportunity Employer and will not discriminate against anyone on the basis of sex, age, race, color, national origin, physical disability, or limited English proficiency.***