



NEW MEXICO SCHOOL BOARDS ASSOCIATION
2020 Board Member Institute
January 23-25 - Eldorado Hotel - Santa Fe, NM

REGISTRATION FORM

School District: _____
Contact: _____
Phone: _____
Email: _____

ATTENDEES NAMES
(Please print)

1. Name: _____
Title: _____
2. Name: _____
Title: _____
3. Name: _____
Title: _____
4. Name: _____
Title: _____
5. Name: _____
Title: _____
6. Name: _____
Title: _____

FEES:

Association Members: \$150.00 per person. **\$175.00 per person after January 8, 2020.**

Purchase Order #: _____ (attach copy of P.O.)

Non-Members: \$450.00 per person. Payment must be made in advance.

Cancellations & Refund Policy

100% refund if registration is canceled in **writing**, by December 26, 2019.

50% refund if registration canceled in **writing**, by January 8, 2020.

NO SHOWS WILL BE BILLED IF NOT CANCELED BY DATES SHOWN ABOVE. Substitutions will be allowed until the event. NMSBA does not send out confirmations, you must call or email to confirm receipt of registration or cancellation. NMSBA's policy dictates that we do not give refunds due to inclement weather.

HOTEL RATES at the Eldorado Hotel are \$115.00 Single/Double, plus tax. Please make your own room reservations by calling **1-800-955-4455** and identify the NMSBA room block & p.o.# at time reservation is made. To ensure these rates, please make room reservations by January 3, 2020, and identify yourself as being with NMSBA.

Please Fax registration form & P.O. to
NMSBA FAX to: (505) 983-2450 or
email to: cmole@nmsba.org