



**NEW MEXICO SCHOOL BOARDS ASSOCIATION**  
**2018 Board Member Institute**  
**February 8-10 - Eldorado Hotel - Santa Fe, NM**

**REGISTRATION FORM**

School District: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**ATTENDEES NAMES**  
(Please print)

1. Name: \_\_\_\_\_  
Title: \_\_\_\_\_
2. Name: \_\_\_\_\_  
Title: \_\_\_\_\_
3. Name: \_\_\_\_\_  
Title: \_\_\_\_\_
4. Name: \_\_\_\_\_  
Title: \_\_\_\_\_
5. Name: \_\_\_\_\_  
Title: \_\_\_\_\_
6. Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**FEES:**

**Association Members:** \$150.00 per person. **\$175.00 per person after January 26, 2018.**

Purchase Order #: \_\_\_\_\_ (attach copy of P.O.)

**Non-Members:** \$400.00 per person. Payment must be made in advance.

***Cancellations & Refund Policy***

100% refund if registration is canceled in **writing**, by January 19, 2018.

50% refund if registration canceled in **writing**, by January 26, 2018.

**NO SHOWS WILL BE BILLED IF NOT CANCELED BY DATES SHOWN ABOVE.** Substitutions will be allowed until the event. NMSBA does not send out confirmations, you must call or email to confirm receipt of registration or cancellation. NMSBA's policy dictates that we do not give refunds due to inclement weather.

**HOTEL RATES** at the Eldorado Hotel are \$109.00 Single/Double, plus tax. Please make your own room reservations by calling **1-800-955-4455** and make sure you give the **Reservation code #5294** & p.o.# at time reservation is made. To ensure these rates, please make room reservations by February 1, 2018, and identify yourself as being with NMSBA.

**Please Fax or Email Registration Form & Purchase Order to NMSBA at:**

**Fax: (505) 983-2450**

**Email: [cmole@nmsba.org](mailto:cmole@nmsba.org)**