



NEW MEXICO SCHOOL BOARDS ASSOCIATION

2017 Annual Convention

December 1 - 2, 2017

Embassy Suites - Albuquerque, NM

REGISTRATION FORM

Billing Address:

School District: _____
Submitted by: _____
Title: _____ Phone: _____
Email: _____

If no RSVP is indicated for the lunch we will assume "not attending".

ATTENDEES NAMES

(please print)

1. Name: _____
Title: _____
Friday Awards Lunch..... attending () not attending ()
2. Name: _____
Title: _____
Friday Awards Lunch..... attending () not attending ()
3. Name: _____
Title: _____
Friday Awards Lunch..... attending () not attending ()
4. Name: _____
Title: _____
Friday Awards Lunch..... attending () not attending ()
5. Name: _____
Title: _____
Friday Awards Lunch..... attending () not attending ()
6. Name: _____
Title: _____
Friday Awards Lunch..... attending () not attending ()

Conference Fees:

Association Members: \$150.00 per person. \$175.00 per person after November 13, 2017. A purchase order is considered payment.

Purchase Order #: _____
(attach copy of P.O.)

Non-Members: \$450.00 per person. Payment must be made in advance.

Friday Awards Luncheon: The Awards Luncheon on Friday is included with registration.

Cancellations & Refund Policy

100% refund if registration is canceled in **writing**, by November 3, 2017. 50% refund if registration canceled in **writing**, by November 10, 2017. **NMSBA does not send out confirmations, the district must call or email to confirm registration or cancellations.**

NO SHOWS WILL BE BILLED IF NOT CANCELED BY DATES SHOWN ABOVE. Substitutions will be allowed until Nov. 18, 2017 with no charge. From Nov. 19th until event, a charge of \$50.00 will apply.

HOTEL RATES at the Embassy Suites are \$91.00 Single/\$101.00 Double, plus tax. Please make your room reservations by calling 1-505-245-7100 or 1-800-362-2779. Please indicate purchase order number at time of reservation. To ensure these rates, please make room reservations by November 15, 2017, and identify yourself as being with NMSBA. **List of Overflow Hotels for Annual Convention:**

Holiday Inn Hotel & Suites – 1501 Sunport Pl. SE – (505)944-2255
Clubhouse Inn & Suites – 1315 Menaul Blvd. NE – (505) 345-0010
Holiday Inn Express & Suites – 2500 Manual Blvd. NE – (505) 881-0544
Holiday Inn Hotel & Suites – 5050 Jefferson St. NE – (505) 944-2222

Please email or fax registration form & P.O. to: NMSBA FAX (505)983-2450 or Email:cmole@nmsba.org