



## New Mexico School Boards Association

### Master Board Member Program

*Developed by the Master Board Member Committee  
And Approved by the NMSBA Board of Directors*

#### Purpose

The purpose of the Master Board Member Program is to develop a diverse team of highly skilled, knowledgeable and experienced school board leaders who promote the best practices of school board governance and are committed to sharing their expertise by serving as resources, mentors and role models for all school board members in New Mexico.

#### Goals

The goals of the Master Board Member Program are as follow:

- Encourage school board members to participate in an advanced level of professional development training.
- Provide experienced mentorship and guidance to school board members in areas that promote governance aimed at student success.
- Assemble a group of school board members skilled in advocating for public education and cultivating community trust.
- Develop and maintain a curriculum in key areas of school board governance and a team of highly qualified master instructors.
- Supplement the training, leadership development, and staff resources of the Association.
- Recognize school board members that complete the advanced level of training.

#### Process

1. Candidate must have achieved the Outstanding Leadership Award (Level II) resulting in 36 hours of professional development training.
2. Candidate must file a Master Board Member Declaration of Candidacy form with the NMSBA Executive Director. Upon declaration, they become a "Master Board Member Candidate".
3. Candidate must complete an advanced curriculum and earn a total of 12 Master Board Member Points as follows:

a. MBM Orientation Class

1 point

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|--|-----------|
| b. MBM Core Classes (1 in each Area)<br>Finance (1 point), Legal Issues (1 point)<br>Legislative (1 point) Boardsmanship (1 point) | 4 points  |
| c. MBM Advanced Classes (Labeled on Agenda)  | 3 points  |
| d. MBM Practicum (7 Options @ point each)  | 4 points* |
| 1. Participate at Interim Legislative Meeting  |           |
| 2. Lobby at State and or National Level  |           |
| 3. Lead a Day at the Capital   |           |
| 4. Serve on a State or Region Task Force   |           |
| 5. Write an Article for NMSBA Newsletter   |           |
| 6. Present at an NMSBA Conference  |           |
| 7. Other activity with prior NMSBA approval  |           |

*All practicum points require NMSBA prior approval. Candidate must provide evidence, demonstrate achievement and/or develop a report substantiating completion of activity.*

Total

12 points

4. Upon completion of the advanced curriculum the Candidate shall file the MBM Completion Form with the Executive Director verifying completion of all activities.
5. The MBM Completion Form will be presented to the NMSBA Executive Board with a recommendation for approval from the Executive Director.
6. Upon approval, Candidate is awarded a lapel pin and a blazer with an embroidered patch at the opening general session of the next NMSBA Conference.
7. Recipients of the Master Board Member Certification may conduct training and presentations and provide other services including mentoring to members on behalf of the Association during their tenure and after they have left school board service.

#### Administrative Guidelines (For Information Only)

- New process will go into effect once approved by the Board of Directors
- Declared candidates will be allowed to continue under the original program requirements.
- The MBM Program will be publicized at all conferences with special emphasis at the 2009 Board Institute in February

- Brief follow-up classes will be conducted prior to conference breakout sessions as a means of keeping candidates on track to complete the program.
- An MBM Resource List with a pool of trainers will be published and distributed to all boards
- Efforts will be made to pair experienced model board members with newly elected board members.
- Presentation Guidelines (previously utilized)
  - To be considered for points, the candidate must be the lead presenter (does not include being a moderator) in a session where the presenter is working for approximately forty-five minutes or more.
  - Presentations of less than 45 minutes, but more than 25 minutes will be awarded .5 point.
  - No points are awarded when a candidate only presents to his/her own board.
  - Board members can be reimbursed for their travel expenses for in-state workshops presented for individual local boards if NMSBA requested that they present. No other compensation is paid.